

Young Achiever of the Year Award 2016

Nominations deadline:
Presentation (Annual Dinner):

Thursday 07/10/16
Friday 22/10/16

WHAT IS THE YOUNG ACHIEVER'S AWARD?

Held by your local institute, the Young Achiever's Award is to publicly recognise and applaud outstanding achievement of young people in the Insurance and Financial Services market.

HOW TO ENTER

1. Check that you meet the entry criteria to apply for the award
2. Complete the nomination form on the next pages, paying attention to the judging criteria that are set out below
3. Make sure that all of your details are completed on the entry form so that we can contact you
4. E-mail the completed nomination form to Lee.venamore@coveainsurance.co.uk.

The closing date for entries is 7th October 2016

ENTRY CRITERIA

Candidates, who do not have to be existing CII members, must meet the following criteria:

- Be under 30 years of age as at the 1st January 2016;
- Have been working in the insurance or financial services industry for at least two years as at the 1st January 2016;
- Entrants can be from any section of the industry, whether purely technical (e.g. underwriting or claims) or from other areas (e.g. operations, IT, etc).

JUDGING CRITERIA

The assessment of achievement will relate to three main categories, namely:

- Someone who is doing an outstanding job;
- An individual who is making good progress in their career;
- An individual who is contributing something to the wider insurance market in the area covered by the Mid Kent Institute.

Some examples of key performance indicators against which individuals could be measured include:

- Making good progress towards their chosen CII qualification
- Achievement of a Diploma or Advanced Diploma level CII qualification with a national prize or distinction or achievement within an especially short timescale
- Successful completion of an external qualification while working in a position of responsibility
- Successful delivery of a work based project which has made a significant contribution to the individual's section/department or to the service provided to its customers
- Significant progress within their organisation over a very short period
- A record of particular achievement, perhaps as a result of extra-curricular activities e.g. charitable or community work
- Contribution to the wider insurance or financial services market through supporting local or national CII activities, submitting articles to industry press or organising industry events for example
- Evidence of using their own initiative to solve a business challenge or create added value in their area
- Successfully managing their own career and personal development including proactively seeking opportunities to gain exposure to new areas and develop new skills
- Ability to motivate others through coaching, mentoring, acting as a positive role model or influencing others to achieve a successful outcome for the business or industry.

It should be stressed that these are only examples of indicators and other, equally valid, ones may be used by the Panel.

THE JUDGING PROCESS

The nominations will be judged by a panel comprising of members of the Insurance Institute of Mid Kent and Chartered Insurance Institute.

From the nominations 3 finalists will be selected by the panel and will be invited to the Mid Kent CII Annual

Dinner on **Friday 21st October 2016** as guests of the institute on the Young Person's Table. On the night all finalists will be announced together with their employers, and our President will present the winner with their prize.

The winner of Young Achiever of the Year will also receive a cheque for £500 and two runners-up prizes of £250.

THE AWARDS TIMETABLE

7th Oct 2016	Closing date for nomination forms
w/c 10th Oct 2016	Panel selects finalists
w/c 17th Oct 2016	Finalists invited to Annual Dinner
21st October 2016	Annual Dinner at Leeds Castle & announce overall winner

NOMINATION FORM

BRIEF CAREER DETAILS TO DATE

Please give a brief summary of your career to date including a summary of your major achievements in each role

REASONS FOR NOMINATION – CANDIDATE STATEMENT

This is your chance to impress us – please tell us why you should win Young Achiever of the Year Award 2016

NOMINATION FORM

REASONS FOR NOMINATION – CANDIDATE STATEMENT

I DECLARE THAT THE CONTENT OF THIS NOMINATION FORM IS TRUE TO THE BEST OF MY KNOWLEDGE

Candidate's Signature		Date	
Line Manager or Senior Manager's Signature		Date	
Line Manager or Senior Manager's Name (Type or print in BOLD CAPITALS)		Line Manager or Senior Manager's Role	
Line Manager or Senior Manager's Email		Line Manager or Senior Manager's Contact Telephone Number	

The judging panel's decision is final. No members of the Insurance Institute of Mid Kent's main council are eligible to enter. Winners and finalists details and photographs taken at the Annual Dinner may be used in press releases and other media by the Chartered Insurance Institute.