

The Insurance Institute of Cardiff Young Achiever Award 2017

Entry Criteria

- Applicants must have been employed by their current employer for a minimum of twelve months.
- For applicants to be considered for the Young Achiever Award they will have demonstrated evidence of professional behaviour and achievements that have exceeded the remit of their role and/or the expectations of their employer.
- Nominees must be aged 35 or under on 17th March 2017,
- Employers of the nominees must be based within the Cardiff local institute area.
- Nominees do not need to be existing CII members.

Selection/Assessment Process

- Nominations must be submitted to ruthesmith25@hotmail.co.uk on the official nomination form as issued by the Insurance Institute of Cardiff.
- Supplementary information provided as part of any nomination will not be considered by the judging panel.
- All nominations will be judged by a panel nominated by the Insurance Institute of Cardiff.
- The decision of the panel is final.

Additional Notes & Timescales

- Nominations must be received by the closing date of **midnight Friday 9th December 2016**.
- Shortlisted candidates will be invited to an informal interview with the judging panel on Thursday 9th February 2017 – please ensure you can be available on this day. You will be notified if you have been shortlisted by Friday 13th January 2017 – time and venue to be confirmed at this point.
- Candidates that are shortlisted as finalists for the award (following interviews) will be invited to attend the Insurance Institute of Cardiff Annual Dinner at City Hall, Cardiff on Friday 17th March 2017.