



The Insurance  
Institute of Guernsey  
Chartered Insurance Institute

## **Intro to the Insurance Institute of Guernsey**

### **Breakout Session: “What can your Local Institute do for you?”**

**James Stewart – President, IIG**



# Learning Objectives

During this session, you will:

- Gain an insight into your local Institute
- Understand the roles within the IIG Council
- Share YOUR thoughts on what you would like to see from the IIG in future



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# The Insurance Institute of Guernsey

## History

- 1959-1984: a Local Committee of the Southampton Institute
- At the time a local institute needed 250 members
- Guernsey did not have this number
- Founder members recognised need for developing Guernsey talent
- Petitioned the IIG to approve Guernsey Institute
- Launched in 1984 with the support of the Southampton Institute



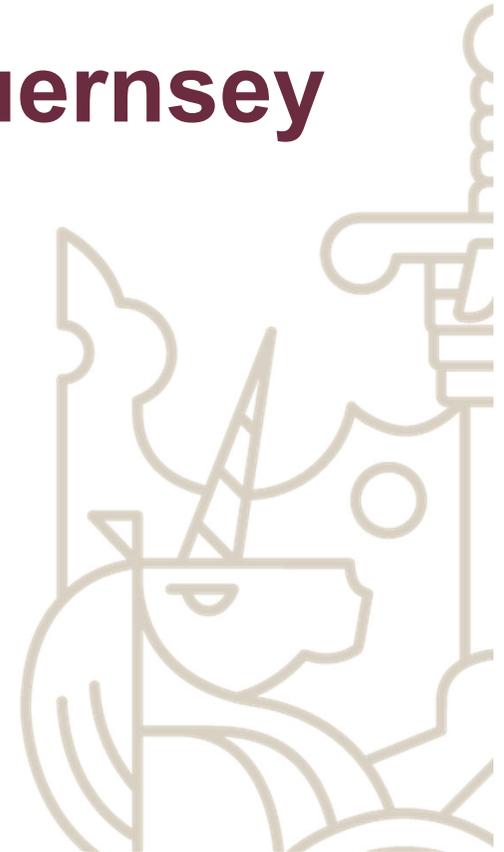
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# The Insurance Institute of Guernsey

Today

- 400 Members
- Over two-thirds have Insurance or PFS qualification
- 85 chartered members



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# The Insurance Institute of Guernsey

## The Local Institute Council

- Council may comprise up to 15 members
- PLUS the Chairs of Sub-Committees
- Council Presently has 11 members
- BUT we have two or three new joiners in the pipeline



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# The Insurance Institute of Guernsey

Your Council

<b>James Stewart</b>	<b>President</b>
<b>Manus Carvill</b>	Vice President & Secretary
<b>Louise Jackson</b>	Vice President
<b>Simon Lempriere</b>	CII Liaison
<b>Grant Mitchenall</b>	Charities Sec
<b>Otto Neimanis</b>	Comms Sec
<b>Stephanie Bougourd</b>	Social Sec - Dinner Sec - Lunch Co-Ordinator
<b>Lauren Gregory</b>	Education Secretary
<b>Will Woodford</b>	Deputy President & Treasurer
<b>Christina Bell</b>	Councillor
<b>Tim Cross</b>	Chair, PFS sub-committee



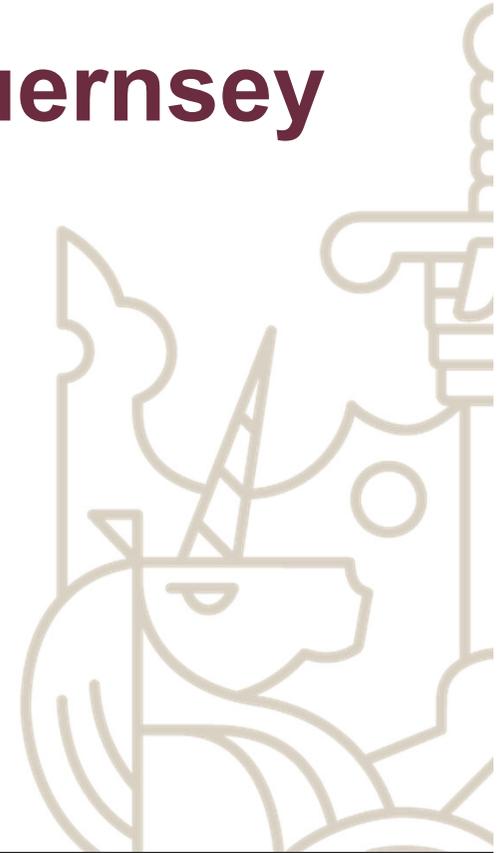
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# The Insurance Institute of Guernsey

## The Local Institute Council

- Voluntary, unpaid roles
- We recognise that you have a “day job”
- A role on council is what you make it
- An excellent opportunity for networking and development
- CPD!!!



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# The Insurance Institute of Guernsey

## President

- Represent the local institute at local, regional and national events
- Maintain the profile of the local institute
- Develop and expand the services of the local institute
- Liaise with other appropriate professional bodies
- In conjunction with the treasurer ensure the local institute is run on a financially sound basis.



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# The Insurance Institute of Guernsey

## Deputy President

- To support and deputise for the president
- To create an annual development with President and RMM
- To support the president with the annual local institute assessment
- To shadow the president to prepare for their term of office



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# The Insurance Institute of Guernsey

## Secretary

- To summon all meetings of the institute and the council
- To keep proper minutes of all meetings of the institute and the council
- To ensure that the local institute is in compliance with its constitution
- To ensure that the constitution conforms to the CII's Charter and Bye-laws



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# The Insurance Institute of Guernsey

## Treasurer

- Maintain the local institute accounting record
- Ensure that financial transactions are appropriate
- Ensure financial affairs are conducted within the constitution
- Arrange for an annual audit or check of the local institute's accounts
- Produce financial statements for presentation to the AGM



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# The Insurance Institute of Guernsey

## Education Secretary

- Overseeing the CPD programme
- Sourcing and confirming suitable venues
- Identifying suitable topics for lectures and sourcing suitable speakers
- Liaising with the venues and speakers
- Ensure that feedback forms are collected



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# The Insurance Institute of Guernsey

## Other Key Roles

- Annual Dinner Secretary
- Social Secretary
- Lunch & Learn co-ordinator
- Communications Secretary
- Charities Representative
- CII Liaison
- PFS Sub-Committee Chair



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# The Insurance Institute of Guernsey

## Break-out!

Two Questions:

- What educational services/events would you like the IIG to provide?
- What social and/or networking events would you like the IIG to provide?

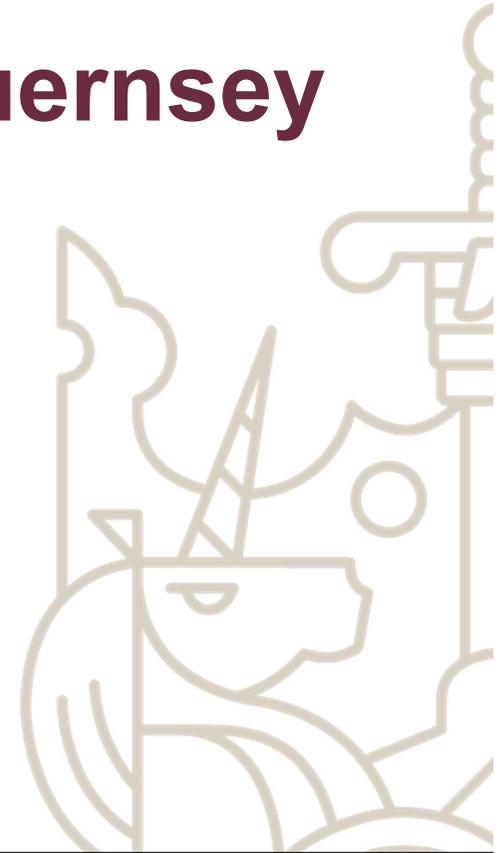


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Thank You!



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