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### **AGENDA of council meeting**

**The President held a Council Meeting on Friday 29th July virtually via Microsoft Teams.**

Attendees: Olivia Saddleton (OS), Neil Aston (NA), Sue Davies (SD), Jamie Glover (JG), Chloe Callery (CC), David Oram (DO), Hannah Lucas (HL), Ewart Hodge (EH), Marc Moon (MM)

1. Apologies

Jonathan West (JW)

1. Minutes & actions from previous meeting

**Action 05/04/22**: SD to look into ‘Harvesting your Inner Critic’. **Update 29/06/22** – carry forward. **UPDATE 29/07/22** – SL to send SD an email.

**Action 29/06/22**: SL to add EH to the sharepoint for collaboration. **UPDATE 29/07/22** – HL to help SL do this.

**Action 29/06/22**: Everyone – send SL and picture of yourself and mini blurb about yourself. **UPDATE 29/07/22** – carry forward

**Action 29/06/22**: Think about annual dinner and ideas going. **UPDATE 29/07/22 – carry forward.**

1. Lectures & Syllabus

Discussed the modules sent round by Ewart. ACTION – everyone to review and send their feedback by 05/08/22.

Potential for mentoring to help young professionals with their CII exams. Action SL – reach out to Matt Ward to ask around mentoring/exam guidance.

1. Socials

Focus on education and socials might come later.

Think about what we are doing with annual dinner – cocktail party? Lunch? Wine tasting?

1. Regional Forum

Been cancelled for the past few months. SL to send out reports.

1. Officers' Reports
   1. **Secretary**

Nothing

* 1. **Treasurer**

We can now access the bank account

Should be getting another grant soon.

* 1. **Education Secretary**

Nothing

* 1. **Annual Dinner Secretary**

Nothing

* 1. **Press Officer**

Nothing

* 1. **Membership Secretary**

Nothing

* 1. **Social Secretary**

Nothing

* 1. **Charities Secretary**

We don’t split the role of charities – some split between ambassadors with welfare reps.

Meeting occurring in September about charity events – SL to attend.

Could organize small social events, e.g. a quiz for charity.

* 1. **Diversity & Inclusion Secretary**

Reached out to D&I officers from other institutes to gain ideas.

1. Any Other Business