



The Insurance
Institute of London
Chartered Insurance Institute

COUNCIL

TERMS OF REFERENCE

1. RESPONSIBILITIES

The government and control of the Institute, its property, affairs and business is vested in the Council under the Constitution.

2. DELEGATION

The London Council delegates to the Officers of the London Institute responsibility the management of the Institute via its Executive Committee (EXCO) - referring all recommendations to Council for ratification.

The President, Deputy President, Immediate Past President and Treasurer are Officers of the Institute.

3. MEMBERSHIP

The Council consists of the following:

- a) the President and Deputy President
- b) the Deputy President-Designate
- c) the Treasurer
- d) the Immediate Past President
- e) the Secretary
- f) Members holding other Institute roles, such as CII Local Institute National Forum Representatives
- g) Up to 3 Vice-Presidents
- h) the chairs of any committees and subcommittees
- i) up to five other members who are appointed at the AGM; the CII's Local Institute Assessment Criteria suggest that the IIL's three largest employers of IIL members are represented on Council.

All members of the Council retire annually at the AGM but shall be eligible for re-election.

4. MEETINGS

Council will generally meet three times annually with the first meeting being held in early November; the second meeting should generally be held in mid March and the third in early July.