

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31st DECEMBER 2021

EXPENDITURE	2021	2020
	£	£
Secretarial Support	4,059.39	8,558.76
President Support	261.55	444.45
Annual Dinner (Event postponed to 2021)	-	-
Conference Expenses	172.68	115.12
CPD and Educational Activities (Lectures and Meetings)	3,805.96	7,996.61
Young Professionals	-	-
Print and Stationery	46.00	-
Marketing	312.36	240.44
Insurance	1,272.90	297.44
Auditor	118.75	131.25
Social Events - (CII)	259.95	79.80
Social Events - (NPG)	230.00	550.45
Computer Expenses	247.99	-
Officer Expenses - Subsistence	-	76.64
Awards	-	-
Norwich City Council Tax	20.00	20.00
Exams	112.00	-
Bank Charges	5.00	-

10,924.53 18,510.96

Loss/Profit for the year

-8,935.46 7,137.86

LIABILITIES	2021	2020
	£	£
Reserves B/fwd	27,657.33	20,519.47
Loss/Profit for the year	-8,935.46	7,137.86
	18,721.87	27,657.33

Sundry Creditors - Annual Dinner costs (Event Postponed to 2022)	-	-800.00
	-	-
	-	-
	-	-
	18,721.87	26,857.33

INCOME	2021	2020
	£	£
CII Grant	-	25,094.00
	-	25,094.00
Interest Received	1.03	10.31
Annual Dinner - Raffle Money	-	-
Annual Dinner	1,638.00	-
Cash Float Returned	33.00	-
Raffle Money - Reserved for charitable donation	-	-
Social events - (CII/ Xmas/ YPG)	317.04	324.51
Charitable donation - Silent Auction	-	-
CPD event - Non-member attendee ticket	-	-
CPD event - Cambridge Institute contribution	-	120.00
Sundry debtor adjustment - prior year Gordon Barber donation	-	100.00

1,989.07 25,648.82

ASSETS	2021	2020
	£	£
HSBC Current acc.	7,653.88	16,590.37
HSBC Deposit acc.	10,046.99	10,045.96
	17,700.87	26,636.33

Cash in Hand	-	33.00
Sundry Debtors - Marsh Annual Dinner invoice not cleared	-	838.00
Annual Dinner income (Event postponed to 2021)	-	-650.00
Debtor adjustment 2020	-	-
	17,700.87	26,857.33

Notes on the accounts

Expenditure

- 1 CPD and Educational Activities (Lectures and Meetings) - We have seen a sizable decrease in costs this year due to the local institutes working together to create CPD content for it's members.
- 2 Insurance payments have increased substantially because we paid both the 2020 and 2021 insurances in this accounting period when this is usually held until the next accounting period.
- 3 Computing Expenses were incurred as part of inducting a new secretary. Computing equipment is required to complete the role.

Income

- 4 No CII Grant was given in the 2021 year due to CII request. Reserves were used instead. The position will return to normal in the 2022 accounting period.
- 5 Annual dinner income consists of the return of the deposit paid for the 2020 venue which has still remained unused (£800) and payment received from a debtor for their table at the 2019 dinner (£838).

Creditors

- 6 This £800 has been paid and can be seen in note 5 above

Debtors

- 7 This £838 has been paid and can be seen in note 5 above

Cas in Hand

- 8 This was returned to the bank in 2021. Please see income section for corresponding entry.

I can certify that the above Income and Expenditure for the year ending 31 December 2020 and the Balance Sheet as at 31 December 2020 are consistent with the records presented to me.

Treasurer: Kayleigh Medler

 Recoverable Signature

X K Medler

Kayleigh Medler

Treasurer

Signed by: beffba58-93c5-41d1-8a11-32228d8fe41c

Auditor: