



Fast Track Diploma Programme

The Insurance Institute of Manchester (IIM) and Insurance Training Partnership (ITP) are offering you the chance to join a course specifically designed to help you pass your Diploma (Dip CII) qualification.

We are looking for people who have already completed their Certificate (Cert CII) qualification (or almost) and haven't yet started the pathway to the Diploma. Perhaps you just don't know where to start or it has been several years since you completed the Certificate and you just never got moving again.

This course starts from January 2020 and is going to cover 4 core areas of the Diploma syllabus; *MO5 Law, M93 Property and Business Interruption and M85 Claims* plus M92 Insurance Business and Finance. For each module you will receive 4 full day workshops. A workbook for use within the workshops will also be provided.

With this programme you will be able to cut down on the amount of study time needed to crack the coursework, whilst working with a group of people who are going through the same subjects, and at the end achieving your qualification.

Entry Criteria and Costs:

- You don't need to be a CII member to apply, but you will need to join ASAP to sign up for the coursework. The course is primarily for Manchester members.
- You should have finished your Certificate or be very close to doing so.
- You can work in any area of the insurance profession.
- This application should be supported by your line manager and employer, however if they don't, please explain how you will overcome this hurdle.
- IIM will pay for this course and lunch at the full day sessions.
- You/your employer has to pay for the CII coursework entry fees, study material, membership fees and any travel costs to and from the training venue.

Points to Consider:

- You need to be serious and committed to attaining this qualification. We are only taking a small number of people on this course and want them all to pass.
- You will not be told the answers to the coursework and your work won't be reviewed by the mentors. You are still expected to study but this course will help you understand what the examiner is looking for and allow you to cut down on study time.
- There is a maximum of 12 places available. You are expected to attend all of the sessions and dates are given in advance for these. We fully appreciate that you will have a busy job and life, but these dates will not be rearranged.
- All courses will be held in Manchester city centre at a professional venue.
- The programme will start in January 2020 with a launch event in Manchester.

How to enter:

1. Check that you meet the entry criteria and contact us if unsure about anything.
2. Complete the application form
3. Email it to lii.manchester@cii.co.uk or post it to:
The Insurance Institute of Manchester, 101 Princess Street, Manchester M1 6DD

Please make sure that all of your details are completed so that we can contact you.

The closing date for applications is Friday 13th December 2019



Fast Track Diploma Programme Application Form

Applicant Information	
First Name:	
Surname:	
CII PIN:	
Area of Work:	
Current Position:	
Company Name :	
Company Address:	
Postcode:	
Telephone:	
Mobile:	
Email:	
Qualifications, including CII subjects studied to date:	
Brief career history (no more than 100 words):	



CII Qualification Details (no more than 200 words)

A brief overview of when you started studying for your CII qualifications and when you achieved them

What have been the biggest challenges you have faced in completing your qualifications so far? (no more than 200 words)

A brief overview of any difficulties faced or challenges you have experienced so far



Do you have support from your line manager and company (no more than 200 words)

If not, how are you going to manage this situation to ensure you can attend the course and complete the work within the necessary timescales?

Course Interest (no more than 200 words)

An outline of why you are interested in being part of the course.



Personal Statement (no more than 200 words)

Please explain your personal commitment to the course & why you feel you should be considered.

Applicants to the programme agree that the IIM can contact them with details of events that they believe could be of interest to them and to send them surveys related to the programme. Successful applicants' details and photographs taken at events may be used in press releases and other media by the IIM and the Chartered Insurance Institute.

I declare that the contents of this declaration form are true to the best of my knowledge

Applicant's Signature:		Date:	
Line Manager's Signature:		Date:	
Line Manager's Name:			
Line Manager's Role:			

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Email your completed form to lii.manchester@cii.co.uk or post it to:

The Insurance Institute of Manchester, 101 Princess Street, Manchester M1 6DD
Telephone: 0161 236 2926