



Chartered  
Insurance  
Institute

# The Fast Track Diploma Programme



# Introduction

Congratulations to you all for being accepted onto our Fast Track Diploma Programme.

We're really excited to be providing this wonderful opportunity for our members and look forward to getting to know all of you over the next 18 months.



# Our final 12:

- Alistair Evans
- Thomas Campbell
- Mike Gaughan
- Jody Oxford
- Toby Simpson
- Tracey Mercer
- Helen Hall
- Adam Lally
- Kevin Goodwin
- Nicola Elliott
- Daniel Wakefield
- Matthew Cowling

Take this opportunity to start getting to know one another.



# Introducing us:

- James Ramirez – President of the Insurance Institute of Leeds
- Chris Lockwood – President Elect
- Melanie Jordan – Education Secretary  
(<https://www.localinstitutes.cii.co.uk/leeds/home/>)
- Phil Peers – Founder of the programme and Tutor at ITP
- Martyn Watson – Tutor at ITP



# Objectives for Today

- To launch the Diploma Fast Track programme and have this opportunity to meet one another.
- To explain how to tackle coursework and multiple choice questions to obtain the qualification
- To outline the 24 month process
- To explain your role in the programme
- To demonstrate our commitment to you
- To provide a unique learning opportunity
- To answer your questions



# How the Programme Works:-

- Set of four one day workshops delivered for each Diploma module
- The venue for the workshops will be in Leeds City Centre.
- Coursework to be completed after each workshop as set out in a plan
- Four Diploma modules to be completed over a period of over two years
- Minimum of 30 hours study needed spread over a period of approximately four months for each module to pass
- CII recommended time of 120 hours for each module



# Venue:

**The workshops will be held at the Deloitte Offices just opposite Leeds Train Station (1 City Square, Leeds, LS1 2AL)**



# The subjects and the Timescales:

- M93 Property – September 2018 to Jan 2019  
12/9(MW), 10/10 (PP), 27/11(MW), 8/1(PP)
- M85 Claims Practice - March to August 2019  
5/3 (MW), 3/4(RS), 2/5(RS), 11/6(MW)
- M05 Law – Sept 2019 to February 2020  
13/8(PP), 12/9(MW), 23/10(MW), 26/11(MW)
- M92 Business March 2020 to August 2020



# Support from Leeds Insurance Institute

- **Leeds Institute will fully fund 16 workshops run by ITP over the period of the 24 month period**
- **ITP tutors will be available to offer coaching on presentation style etc.**
- **Venue and hospitality provided**
- **Ongoing advice and support during the programme**
- **Drop in sessions to help with queries**



# Aims and Benefits of this Unique Programme:

- **Fast tracking Certificate holders to reach Diploma within two years of commencing the programme**
- **Study hours cut by 70%**
- **Pass rates of 100% is our aim**
- **Opportunities to build a unique virtual learning community**
- **Support for the insurance market in Leeds**



# Coursework (not centered round an exam):

- **NO written examinations at any stage but coursework deadlines are mandatory for every module**
- **To pass each module - need to submit 10 coursework based questions with a minimum of around 6500 words**
- **Questions based on scenarios and i.e. not a recall test from the textbook**
- **Coursework questions expected to be completed within four weeks after each workshop**
- **Plagiarism is forbidden. Software used to detect plagiarism is used and serious repercussions will occur if caught**
- **Coursework is marked at least twice so can take up to a maximum of 40 days to return**



# What ITP will do:

- Encourage delegates to think how questions will be posed and how to answer them
- Answer technical queries directly relating to the subject matter within the syllabus.
- Provide suitable revision skills and techniques for the multiple choice exams
- Advise on the submission procedure for assignments



# What ITP will not do:

- Provide direct answers to assignment questions
- Provide written or printed hand-outs
- Restrict workshop sessions to research needed for assignments and coursework only
- Read any coursework or assignments offered by delegates
- Enter into any email correspondence about the technical content of coursework or assignments





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**Once again Welcome to  
you all.**

**Are there any questions?**

