



## Are you receiving email updates from the Insurance Institute of London?

It's a two-stage process. Firstly, you need to ensure that you have approved receiving correspondence from your Local Institute.



Log into [My CII](#) and click onto **'Edit my details'**.

Check that your email address is correct in the **'Your personal details'** section and then scroll to the **'Data protection & privacy'** section bottom of the page and ensure that the second box saying **'Sharing your data with local institutes'** is ticked ✓



Once this is done, click **'Continue'** and you'll be returned to the original page. Click onto **'Manage my preferences'**.

On that page there will be multiple tick boxes, to ensure you receive **all** email correspondence from the IIL tick all boxes under **'Local Institutes'**. Alternatively, you can select to only receive information on the topics that are of particular interest to you, CPD events, networking & social activities etc.

### Local Institutes

CPD events

Email  Paper  None

Networking and social activities

Email  None

Local institute news and updates

Email  Paper  None

AGM notices

Email  Paper

