

**Minutes of the Annual General Meeting of the Insurance Institute of Guernsey held on  
Wednesday 26 April 2017 at Moore's Hotel, St Peter Port, Guernsey**

**Council Members Present:**

Louise Jackson Dip CII	President
Ian Stewart Dip CII	Secretary
Callum Beaton FCII	Vice President
Gareth Le Page ACII	Vice President
Harriet Walden ACII	Jt Education Secretary
Alison Bougourd Dip PFS, Cert CII	Jt Education Secretary
Tim Cross Cert PFS	
Grant Mitchenall Cert CII	
Marilyn Mahy ACII	
Harriet Walden ACII	
Ben Kirk ACII	
Manus Carvill ACII	
Chris Le Ray Dip CII	
Alexis Goater Cert CII	
Sarah Beatty ACII	

3 Insurance Institute members.

**Apologies:-**

Gordon Snell  
Peter Rowe  
David Haslam  
Mike Johns

**Minutes of Previous Meeting**

The minutes of the previous meeting held on Wednesday 26 April 2016 were approved.

Proposed by: Grant Mitchenall  
Seconded by: Tim Cross

**Matters Arising**

There were no matters arising.

## **Secretary's Report**

A written report prepared by Ian Stewart was circulated. Highlights of the report were read out. A copy of the report will be posted on the website.

## **Treasurer's Report**

A written report prepared by Peter Rowe was circulated and highlights of the report were read out by Louise Jackson . A copy will be posted on the website.

Proposed by: Callum Beaton  
Seconded by: Grant Mitchenall

## **Auditor's Report**

A copy of the Income and Expenditure Account, and Balance Sheet to 31 December 2016 was circulated. Louise explained that the accounts had not yet been audited due to an unexpected delay. Callum Beaton suggested that we agree to approve the accounts as presented subject to no changes being forthcoming during the audit process. This was agreed.

Proposed by: Callum Beaton  
Seconded by: Marilyn Mahy

## **Education Report**

A written report prepared by Harriet Walden and Alison Bougourd was circulated. Highlights of the report were read out by Harriet. A copy will be posted on the website.

## **Presidents Report**

A written report prepared by Louise Jackson was presented and circulated. Highlights of the report were read out by Louise. A copy will be posted on the website together with a copy of the Minutes and other related reports.

Louise made mention of the following in her presentation:

Louise expressed her thanks to Council for all their help. Particular mention was made for the two council members who were stepping down at the end of their term - Tammy Pike for her role as Charities Officer and Ian Stewart for his role as Secretary.

Louise expressed her joy at the fact that our Institute achieve a score of 100% in the annual CII assessments and were in joint 1<sup>st</sup> place out of 59 local Institutes.

The average attendance at the monthly lunches had increased to 58 and the resultant ratings by attendees were excellent with us achieving on average 99% ratings of 4, 5 or 6..

Louise asked that Employers send their successful students to the Annual Dinner where their achievements can be recognised.

A discussion ensued about Willis not being included in the list of local companies who have supported the institute.

Finally, Louise thanked Council members past and present for their help during her 3 year term as President.

### **Appointment of Auditors**

Clive McMinn and Michael Perrett were re-elected

Proposed by: Grant Mitchenall

Seconded by: Peter Walpole

### **Election of Officers**

Officers and Council for 2017/18. Council elects The President, The Deputy President and the incumbent Council that wish to remain on Council. A new Council member, details of which were circulated, received the required four nominations. All have accepted the nominations. The Council was duly elected by a show of hands.

Officer and Council appointments:-

President	Sarah Beatty
Deputy President	Alexis Goater
Vice President	Louise Jackson
Vice President	Callum Beaton
Vice President	Gareth Le Page
Treasurer	Peter Rowe
Secretary	Manus Carvill
Charities Representative	Grant Mitchenall
Social Secretary	Cilla Torode
Joint Education Secretary	Alison Bougourd
Joint Education Secretary	Harriet Walden
IT Officer	Chris Le Ray
Council Member	Tim Cross
Council Member	Marilyn Mahy
Council Member	Ben Kirk
Council Member	Jamie Boyd

## **Special Business**

### **Transfer of office**

Louise Jackson presented the Presidents Chain of Office to the new President, Sarah Beatty.

Sarah Beatty presented Louise Jackson with her Past President's badge.

Louise Jackson presented Alexis Goater with her Deputy President's badge.

### **Date of next year's AGM**

25<sup>th</sup> April 2018

### **Any Other Business**

None

The meeting closed at 12.47pm.